



**HOOD RIVER COUNTY  
COMMUNITY DEVELOPMENT**

601 STATE STREET  
HOOD RIVER, OR 97031-2093  
PHONE 541-387-6840 FAX 541-387-6873  
Email: [plan.dept@co.hood-river.or.us](mailto:plan.dept@co.hood-river.or.us)

**MINOR PARTITION APPLICATION REQUIREMENTS**

1. Completed application, including the property owner's signature.
2. Tentative site plan, drawn to scale on 8.5 x 11 inch paper, with the following information:
  - a. North arrow.
  - b. Scale (must be a minimum of 1"=200')
  - c. Locations and names of adjacent streets
  - d. Locations of all existing structures on the property.
  - e. Setbacks between all existing structures and the proposed parcel lines.
  - f. Location of septic tank and drainfield, if existing.
  - g. Location of bodies of water, wetlands, etc.
  - h. Parcel numbers, as indicated on the application
  - i. Parcel lines with dimensions.
  - j. Proposed acreage of parcels.

**ADDITIONAL REQUIREMENTS**

In addition, the following may be required: applicable agency approvals, sanitation evaluations, statement of water rights, evidence of access, easement documentation, future urban lot plan, title transfer instrument (deed or contract), drainage plan, improvement plan, etc.

**FINALIZATION REQUIREMENTS**

If the application is given tentative approval, two plats must be prepared by a registered land surveyor: approved by the County Planning Department, Assessment Department, and the County Surveyor; and recorded with the County Records Department. Applicant is responsible for recording fees.

## MINOR PARTITION APPLICATION – HOOD RIVER COUNTY

Hood River  
 Hood River, Oregon 97031  
 (541) 387-6840

Application No. \_\_\_\_\_

Measure 49 Related?  Yes # \_\_\_\_\_  No

I hereby certify that this information is correct to the best of my knowledge.

Signed: \_\_\_\_\_

**PARTITIONER INFORMATION:**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_

**ORIGINAL PARCEL INFORMATION**

Township \_\_\_\_\_  
 Range \_\_\_\_\_  
 Section \_\_\_\_\_  
 Tax Lot \_\_\_\_\_  
 Acreage \_\_\_\_\_  
 Zone \_\_\_\_\_  
 Plan \_\_\_\_\_  
 Water \_\_\_\_\_  
 Sewerage \_\_\_\_\_  
 Irrigation \_\_\_\_\_  
 Proposed Use \_\_\_\_\_  
 \_\_\_\_\_

**PARCEL OWNER INFORMATION:**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Signature, if not partitioner:  
 \_\_\_\_\_

**NEW PARCEL INFORMATION:**

**Parcel 1**

Acreage \_\_\_\_\_  
 Depth \_\_\_\_\_  
 Width \_\_\_\_\_

**Parcel 2**

Acreage \_\_\_\_\_  
 Depth \_\_\_\_\_  
 Width \_\_\_\_\_

**Parcel 3**

Acreage \_\_\_\_\_  
 Depth \_\_\_\_\_  
 Width \_\_\_\_\_

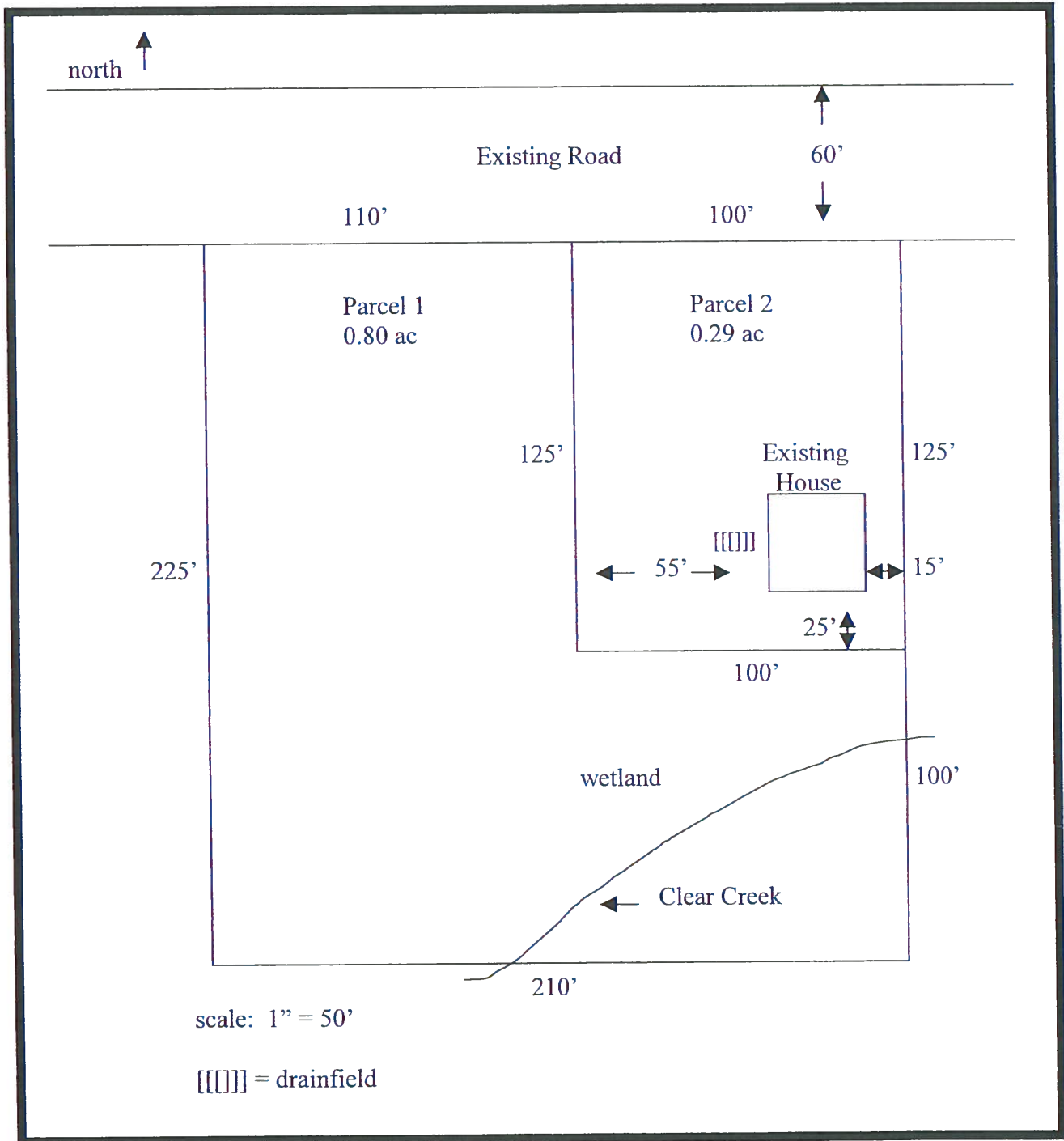
(FOR OFFICE USE ONLY)

Tentative Approval \_\_\_\_\_  
 Recorded \_\_\_\_\_  
 Plat Number \_\_\_\_\_

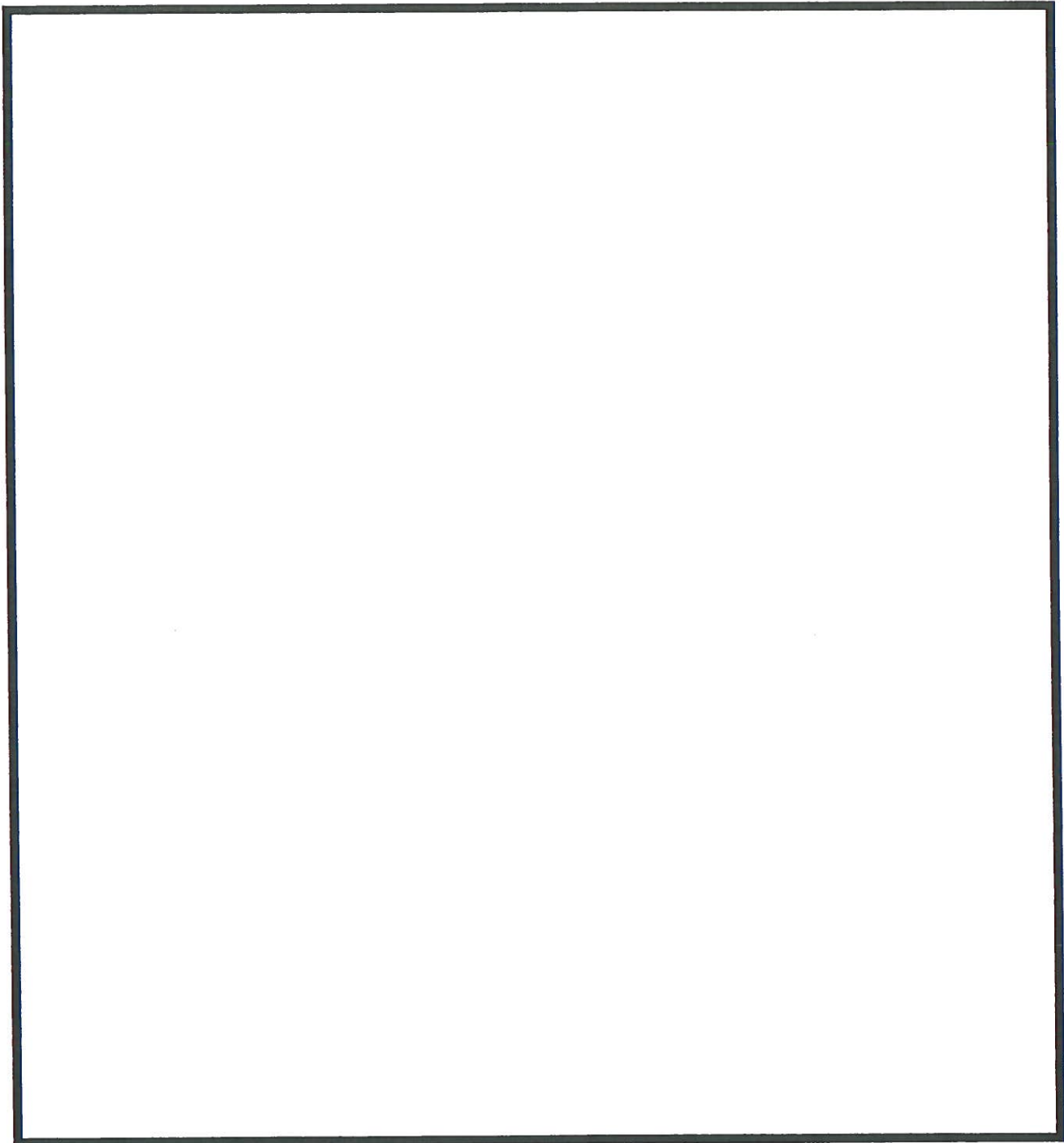
Application Fee \$ \_\_\_\_\_  
 PW Eng. Fee \$ \_\_\_\_\_  
 Collected By \_\_\_\_\_  
 Date \_\_\_\_\_

# EXAMPLE

## Tentative Site Plan for Minor Partition



## Tentative Site Plan for Minor Partition



Required information for the site plan is listed under item 3 on the front page of this application.

Site plan must be dark enough to photocopy. Dark ink is preferable.

Larger site plans reduced to 8 ½ x 11 inches may be acceptable.

An example is provided on the previous page.